



# FRIENDSHIP

## *wine & food festival*

**Friday, September 7, 2012 and Saturday, September 8, 2012**  
**Friendship Park, Smithfield, Ohio**  
**[friendshipwinefest.com](http://friendshipwinefest.com)**

Dear Artisan,

We are pleased to announce that the annual Friendship Wine and Food Festival will be held on September 7<sup>th</sup> and 8<sup>th</sup>, 2012, at Friendship Park in Smithfield, Ohio. The festival will again feature wine tastings from Ohio wineries, delicious ethnic foods, musical entertainment, culinary demonstrations/educational presentations and artisans displaying their creations. We are excited to showcase our park, Ohio wines, delicious local cuisine and locally crafted goods.

We would like to invite you to participate in this exciting festival. The Artisan application and fee schedule are attached and include several options. If bringing your own tent, the tent must be in good condition and appropriate for the theme of this festival. Please provide a picture of your set-up for pre-approval. Prices of tent rentals include a 7 ft. table, chair, lighting in the tent, tent sidewalls, and electricity if requested. Larger space, more tables or chairs are available for an additional fee. Please contact us. **Please note – neither tables, nor chairs are included in the space rental option.**

Please complete the enclosed entry application form and send it, with your check, to the address below. Note, there are only a limited number of artisan spaces available at this festival and we have been getting many calls regarding the Wine Festival. **Check out the Early Bird Specials on the next page!**

We hope that you will consider participating in this exciting annual event. If you have any questions or concerns, please call 740-346-8683 and a committee member will be glad to answer all your questions; or go online at [www.friendshipwinefest.com](http://www.friendshipwinefest.com) and email your questions.

Sincerely,

Roger Hilty  
Festival Chairman

**Mailing Address: Friendship Park Festival, P.O. Box 4004, Steubenville, OH 43952**

# FRIENDSHIP WINE AND FOOD FESTIVAL

## ARTISAN APPLICATION

Name of Business: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_

### NAME AND DESCRIPTION OF GOODS TO BE PRESENTED AND SOLD

1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_

### SPACE REQUESTED

\_\_\_\_\_ Package A (10x10 tented space, 1 table, 1 chair, tent sidewalls) \$195.00  
\_\_\_\_\_ Package B (10x20 tented space, 1 table, 1 chair, tent sidewalls) \$245.00  
\_\_\_\_\_ Package C (20x20 tented space, 1 table, 1 chair, tent sidewalls) \$320.00  
\_\_\_\_\_ Package D (10x10 space ONLY) \$60.00 \* Include picture for approval of your set up.  
\_\_\_\_\_ Package E (20x20 space ONLY) \$120.00 \* Include picture for approval of your set up.  
\_\_\_\_\_ Additional 7 foot tables @ \$6.00 each  
\_\_\_\_\_ Additional chairs @ \$2.00 each

### ELECTRICAL OPTION

\_\_\_\_\_ 110 volts – 20 amps  
\*\* You are required to provide your own table covering and table skirting.  
\*\* Participation in the festival is not guaranteed until the Festival Contract has been executed by all parties.

Package \$ \_\_\_\_\_ + Chairs \$ \_\_\_\_\_ + Tables \$ \_\_\_\_\_ = TOTAL \$ \_\_\_\_\_

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## EARLY BIRD SPECIALS –

Application and Payment must be received by June 1, 2012

\_\_\_\_\_ Package EB-A (10x10 tented space, 1 table, 1 chair, tent sidewalls) \$175.00  
\_\_\_\_\_ Package EB-B (10x20 tented space, 1 table, 1 chair, tent sidewalls) \$225.00  
\_\_\_\_\_ Package EB-C (20x20 tented space, 1 table, 1 chair, tent sidewalls) \$300.00  
\_\_\_\_\_ Package EB-D (10x10 space ONLY) \$50.00 \* Include picture for approval of your set up.  
\_\_\_\_\_ Package EB-E (20x20 space ONLY) \$100.00 \* Include picture for approval of your set up.

Mail Application and Non-refundable fee to:

FRIENDSHIP WINE FESTIVAL, P.O. BOX 4004, STEUBENVILLE, OH 43952

**FRIENDSHIP WINE AND FOOD FESTIVAL**  
**Friday, September 7, 2012 and Saturday, September 8, 2012**

**FESTIVAL CONTRACT WITH ARTISANS**  
**TERMS OF PARTICIPATION**

The number and types of vendors will be controlled to assure appropriateness to the festival and to limit duplications.

All general rules and guidelines of this Festival that are not included herein will be sent to you with your receipt and packet information.

Security will be provided from 4:00 p.m. Friday until 12:00 a.m. on Sunday; however the festival cannot be responsible for any losses or damages before or during the event.

Vendors are responsible for collecting any applicable Ohio Sales Tax on sales made during the festival.

There is no rain date. The festival will operate from 4-10 p.m. on Friday and 1- 11 p.m. on Saturday unless canceled due to unusual weather conditions.

Festival staff will direct all vendors to their location between 8:00 a.m. and 2:00 p.m. Friday, September 9<sup>th</sup>. Set up must be completed by 3:30 p.m. on that date. All vehicles must be removed from the festival area by 2:00 p.m. on Friday; and 11:00 a.m. on Saturday. Parking will be adjacent to the festival area.

Each vendor will be provided with worker passes for admittance into the festival.

Due to the products and/or services being offered, the Festival may require some Artisans to have liability insurance coverage.

NO pets allowed on Festival grounds.

Bring your own extension cord if requesting electricity.

No teardown will take place before 11:30 p.m. on Saturday,

Site placement is done on a first come first serve basis.

The Artisan shall execute and return the Special Event Indemnification Agreement.

**Friendship Wine and Food Festival**

**Artisan name** \_\_\_\_\_

**by:** \_\_\_\_\_  
**Roger Hilty, Festival Chairman**  
**Friendship Wine & Food Festival**  
**P.O. Box 4004**  
**Steubenville, OH 43952**

**by:** \_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Address**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# FRIENDSHIP WINE AND FOOD FESTIVAL 2012

## Special Event Indemnification Agreement

THIS SPECIAL EVENT INDEMNIFICATION is to provide indemnification to FRIENDSHIP WINE AND FOOD FESTIVAL, ITS SUCCESSORS AND ASSIGNS, THE JEFFERSON COUNTY FRIENDSHIP PARK BOARD, THE JEFFERSON COUNTY COMMISSIONERS and FRIENDS OF FRIENDSHIP FESTIVALS, LLC, (the "INDEMNIFIED"), by the \_\_\_\_\_ (the "VENDOR") on the date herein below written by the vendor executing this Agreement.

WHEREAS, The Friendship Park Board and Friends of Friendship Festivals, LLC are conducting a special event entitled Friendship Wine and Food Festival featuring various attractions, including, but not limited to, arts and crafts, specialty foods, informal dining, wine tasting, and general merchandise related to the Event:

Indemnification and Release. The VENDOR in consideration of participating in the event agrees it shall indemnify, save, keep and hold harmless the INDEMNIFIED including but not limited to the Event, officers, directors, agents, employees and volunteers, together with their respective heirs, personal representatives and assigns, from and against all damages, costs, or expenses, including all attorney fees, and all suits, claims and actions, at law or in equity, that may at any time arise or result from damages to property or personal injury, accident or illness to the general public, VENDOR, its employees, received by reason or in the course of the Event which may be occasioned by any willful or negligent act or omission by the VENDOR or any of the VENDOR'S officers, directors, employees, agents, volunteers, or contractors. The VENDOR further agrees to waive, release, forebear from and hold harmless and indemnify the INDEMNIFIED from and against any and all damages, costs or expenses, including all attorney fees, and all suits, claims and actions, at law or in equity, that may arise as a result of or in the course of the Event from any act of God, nature.

### SIGNATURE OF AUTHORIZED REPRESENTATIVE

I, (please print) \_\_\_\_\_, warrant that I have the authority to bind the below listed organization or business to this special Event Indemnification Agreement, and by my signature hereon do so bind this organization or business.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Title: \_\_\_\_\_

Organization/Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Event to be held: September 7<sup>th</sup> and 8<sup>th</sup>, 2012