



FRIENDSHIP *wine & food festival*

Friday, September 7, 2012 and Saturday, September 8, 2012
Friendship Park, Smithfield, Ohio
friendshipwinefest.com

Dear Food Purveyor,

We are pleased to announce the annual Friendship Wine and Food Festival will be held on September 7th and 8th, 2012, at Friendship Park in Smithfield, Ohio. This festival will again feature wine tastings from Ohio wineries, delicious ethnic foods, musical entertainment, culinary demonstrations/educational presentations and artisans displaying their creations. We are excited to showcase our park, Ohio wines, delicious local cuisine and locally crafted goods.

We would like to invite you to participate in this exciting festival. Attached are the necessary forms, which include application, contract and indemnification agreement.

Please complete the enclosed entry application form and send it, along with your check, to the address below. Note, there are only a limited number of food vendor spaces available at this festival. The Festival wine committee will be making the selection of food vendors based upon applications. **Check out the Early Bird Specials on the next page!**

We hope that you will consider participating in this exciting annual event. If you have any questions or concerns, please call 740-346-8683 and a committee member will be glad to answer all your questions; or go online at www.friendshipwinefest.com and email your questions.

Sincerely,

Roger Hilty
Festival Chairman

Mailing Address: Friendship Park Festival, P.O. Box 4004, Steubenville, OH 43952

FRIENDSHIP WINE AND FOOD FESTIVAL

FOOD VENDOR APPLICATION FORM

Name of Business: _____
Contact Person: _____
Address: _____
City: _____ State _____ Zip: _____
Phone: _____ Fax: _____
E-Mail: _____ Website: _____

NAME AND DESCRIPTION OF FOOD TO BE PRESENTED AND PRICING

- 1) _____
- 2) _____
- 3) _____

SPACE REQUESTED

_____ Package A (10 x 10 tented space, 1 table, 1 chair, tent sidewalls) \$195.00

_____ Package B (10 x 20 tented space, 1 table, 1 chair, tent sidewalls) \$245.00

_____ Package C (20 x 20 tented space, 1 table, 1 chair, tent sidewalls) \$320.00

_____ Additional 7 foot tables @ \$6.00 each

_____ Additional chairs @ \$2.00 each

**** You are required to provide your own table covering and table skirting.**

**** Participation in the festival is not guaranteed until the Festival Contract has been executed by all parties.**

ELECTRICAL OPTIONS

_____ 110 volts – 20 amps

_____ 220 volts – 50 amps

Space \$ _____ + Chairs \$ _____ + Tables \$ _____ = TOTAL \$ _____

EARLY BIRD SPECIALS –

Application and Payment must be received by June 1, 2012

_____ Package EB-A (10x10 tented space, 1 table, 1 chair, tent sidewalls) \$175.00

_____ Package EB-B (10x20 tented space, 1 table, 1 chair, tent sidewalls) \$225.00

_____ Package EB-C (20x20 tented space, 1 table, 1 chair, tent sidewalls) \$300.00

Mail Application to:

FRIENDSHIP WINE FESTIVAL, P.O. BOX 4004, STEUBENVILLE, OH 43952

FRIENDSHIP WINE AND FOOD FESTIVAL
Friday, September 7, 2012 and Saturday, September 8, 2012

FESTIVAL CONTRACT WITH FOOD VENDORS
TERMS OF PARTICIPATION

The number and types of vendors will be controlled to assure appropriateness to the festival and to limit duplications.

Electricity for food vendors will be available (must be requested on electricity order form), Bring your own extension cords.

Ice will be available for purchase.

All general rules and guidelines of this Festival that are not included herein will be sent to you with your receipt and packet information.

Security will be provided from 4:00 p.m. Friday until 12:00 a.m. on Sunday; however the festival cannot be responsible for any losses or damages before or during the event.

Vendors are responsible for collecting any applicable Ohio Sales Tax on sales made during the festival.

There is no rain date. The festival will operate from 4-10 p.m. on Friday and 1- 11 p.m. on Saturday unless canceled due to unusual weather conditions.

Festival staff will direct all vendors to their location between 8:00 a.m. and 2:00 p.m. Friday, September 9th. Set up must be completed by 3:30 p.m. on that date. All vehicles must be removed from the festival area by 2:00 p.m. on Friday; and 11:00 a.m. on Saturday. Parking will be adjacent to the festival area.

Each vendor will be provided with worker passes for admittance into the festival.

The Food Vendor must have a minimum of five hundred thousand dollars (\$500,000.00) liability insurance coverage.

NO pets allowed on Festival grounds.

No teardown will take place before 11:30 p.m. on Saturday,

Site placement is done on a first come first serve basis.

The Food Vendor shall execute and return the Special Event Indemnification Agreement.

Friendship Wine and Food Festival

Vendor name _____

by: _____
Roger Hilty, Festival Chairman
Friendship Wine and Food Festival
P.O. Box 4004
Steubenville, OH 43952

Name **by:** _____

Address

Date: _____

Date: _____

FRIENDSHIP WINE AND FOOD FESTIVAL 2012

Special Event Indemnification Agreement

THIS SPECIAL EVENT INDEMNIFICATION is to provide indemnification to FRIENDSHIP WINE AND FOOD FESTIVAL, ITS SUCCESSORS AND ASSIGNS, THE JEFFERSON COUNTY FRIENDSHIP PARK BOARD, THE JEFFERSON COUNTY COMMISSIONERS and FRIENDS OF FRIENDSHIP FESTIVALS, LLC, (the "INDEMNIFIED"), by the _____ (the "VENDOR") on the date herein below written by the vendor executing this Agreement.

WHEREAS, The Friendship Park Board and Friends of Friendship Festivals, LLC are conducting a special event entitled Friendship Wine and Food Festival featuring various attractions, including, but not limited to, arts and crafts, specialty foods, informal dining, wine tasting, and general merchandise related to the Event:

Indemnification and Release. The VENDOR in consideration of participating in the event agrees it shall indemnify, save, keep and hold harmless the INDEMNIFIED including but not limited to the Event, officers, directors, agents, employees and volunteers, together with their respective heirs, personal representatives and assigns, from and against all damages, costs, or expenses, including all attorney fees, and all suits, claims and actions, at law or in equity, that may at any time arise or result from damages to property or personal injury, accident or illness to the general public, VENDOR, its employees, received by reason or in the course of the Event which may be occasioned by any willful or negligent act or omission by the VENDOR or any of the VENDOR'S officers, directors, employees, agents, volunteers, or contractors. The VENDOR further agrees to waive, release, forebear from and hold harmless and indemnify the INDEMNIFIED from and against any and all damages, costs or expenses, including all attorney fees, and all suits, claims and actions, at law or in equity, that may arise as a result of or in the course of the Event from any act of God, nature.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

I, (please print) _____, warrant that I have the authority to bind the below listed organization or business to this special Event Indemnification Agreement, and by my signature hereon do so bind this organization or business.

Signature of Authorized Representative

Date

Title: _____

Organization/Business: _____

Address: _____

Phone: _____ Email: _____

Event to be held: September 7^h and 8th, 2012